

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	03-06-2024 17:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	03-06-2024 17:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	30 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Jammu & Kashmir
Department Name/विभाग का नाम	Hospitality And Protocol Department Jammu And Kashmir
Organisation Name/संगठन का नाम	N/a
Office Name/कार्यालय का नाम	Estates Department Civil Secretraiat Srinagar
Total Quantity/कुल मात्रा	10
Item Category/मद केटेगरी	Executive Table (V2) (Q3) , Revolving Chair (V3) (Q2) , Sofas (V2) (Q3) , Almirah Steel (V2) (Q3)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	1 Lakh (s)
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	20 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance/विगत प्रदर्शन	50 %

Bid Details/बिड विवरण	
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	Yes
<b>RA Qualification Rule</b>	50% Lowest Priced Technically Qualified Bidders
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Primary product category</b>	Executive Table (V2)
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	2 Days
<b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>	No
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation

#### EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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#### ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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#### Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

#### MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	No
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#### MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any

Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

6. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

## Executive Table (V2) ( 1 pieces )

### Technical Specifications/तकनीकी विशिष्टियाँ

[\\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Structure /Frame of table	Gable end and modesty panel
	The type of Storage provided	One side pedestal unit
	Keyboard tray	Not provided
	Footrest	Not Provided
MATERIAL	Tabletop Material	Commercial Block Board BWP grade Conforming to IS 1659
	Thickness of table top material (± 1 mm)	50 mm
	Gable end material	Commercial Block Board BWP grade Conforming to IS 1659

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	The thickness of the gable end	25 mm
	Modesty panel material	Commercial Block Board BWP grade Conforming to IS 1659
	The thickness of the modesty panel material	25 mm
	Leg Material	NA
	The thickness of the Leg material	NA
DIMENSION	Width of tabletop $\pm 10$ mm	1800 mm
	Depth of table $\pm 10$ mm	1050 mm
	Height of table $\pm 10$ mm	750 mm
	Size (L x W) /diameter of leg material $\pm 5$ mm	NA
EXTENDED RETURN UNIT	ERU unit consists of	2 storage units with shutter
PEDESTAL UNIT	Total Number of drawers /storage in Pedestal units	Three drawers
COLOUR AND FINISH	Table top finish	Teak laminate/ply with melamine finish
	Tabletop shade	As per Buyer's choice
	Table /ERU /Pedestal Panel Plain Side	NA
WARRANTY	Warranty period	2 Years
CERTIFICATION	Test reports to be furnished to the buyer on demand	No

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Mohd Iqbal Bhat	190009,Civil Secretariat Srinagar	1	45

**Revolving Chair (V3) ( 1 pieces )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	<b>Tilt mechanism</b>	Knee tilt Synchronic mechanism
	<b>Locking mechanism</b>	Any position Locking
	<b>Armrest type and arm movement Hint: The buyer may indicate the number of 'Up' and 'Down' arm movements at the time of bid creation</b>	Adjustable (up and down)
	<b>Backrest type</b>	Fixed type
MATERIAL AND MATERIAL THICKNESS	<b>Pedestal Base</b>	Chrome
	<b>Armrest Material</b>	PU molded over metal insert
	<b>Minimum density of foam used in seat</b>	30 kg per cubic meter
	<b>Minimum thickness of PU foam used in seat</b>	30 mm
	<b>Seat upholstery material</b>	Mesh fabrics
	<b>Backrest base frame material</b>	Thermoplastic elastomer frame with insert in one piece
	<b>Padding at backrest</b>	NA
	<b>The minimum density of foam used in the backrest</b>	NA
	<b>Minimum thickness of PU foam used in backrest</b>	NA
	<b>Backrest upholstery material</b>	Mesh fabrics
	<b>Upholstery material thickness /fabric substance used in seat /backrest</b>	Minimum 200 GSM (for Woven fabric)
DIMENSION	<b>Minimum width of seat</b>	450 mm
	<b>Minimum depth of seat</b>	450 mm
	<b>Minimum width of backrest</b>	450 mm
	<b>Backrest height</b>	High back (551 and above)
	<b>Minimum thickness of MS Plate Joining the understructure with Seat</b>	2 mm
	<b>Minimum pedestal size (diameter)</b>	650 mm

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
COLOUR AND FINISH	Upholstered material seat color	Black
	Upholstered material backrest color	Black

**Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Mohd Iqbal Bhat	190009,Civil Secretariat Srinagar	1	45

## Sofas (V2) ( 6 pieces )

### Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Total Number of Seats in the Sofa Set	1
	Number of Single Seater Units (Nos)	1
	Number of Two Seater Units (Nos)	No Two Seater Unit
	Number of Three Seater Units (Nos)	No Three Seater Unit
	Number of Four Seater Units (Nos)	No Four Seater Unit
	Frame Covering	Partially Upholstered
	Sofa Set is Foldable to use as bed	No
	Backrest Cushion Material	Foam

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Density of Cushion of Backrest Material (Kg/Cubic M)	32
	Covering Material for Seat and Backrest	Fabric
MATERIAL	Frame Structure Material and size ( $\pm 1$ mm)	Any other wood of minimum 25 mm thickness
	Seat Cushion Material	Foam
	Density of Cushion of Seat Material $\pm 3$ (Kg/Cubic M)	30
	Type of Spring in the Base / Seating	No Spring in the Base
DIMENSION	Length of Single Seater Units in mm ( $\pm 5$ mm)	660
	Length of Two Seater Units in mm ( $\pm 10$ mm)	N.A
	Length of Three Seater Units in mm ( $\pm 10$ mm)	N.A
	Length of Four Seater Units in mm ( $\pm 10$ mm)	N.A
	Depth of Sofa Units in mm ( $\pm 10$ mm)	550
	Sofa Height (Without Back Cushion) $\pm 5$ (mm)	800.0 (millimeter)
	Sofa Height (With Back Cushion) $\pm 5$ mm	950.0 (millimeter)
	Seat Cushion Length $\pm 5$ (mm)	N.A
	Seat Cushion Width $\pm 5$ (mm)	530
	Seat Cushion Thickness $\pm 3$ (mm)	65
	Backrest Cushion Length $\pm 5$ (mm)	N.A
	Backrest Cushion Width $\pm 5$ (mm)	530
WARRANTY	Warranty	2 - Years

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Mohd Iqbal Bhat	190009,Civil Secretariat Srinagar	6	45

**Almirah Steel (V2) ( 2 pieces )****Technical Specifications/तकनीकी विशिष्टियाँ**

[\\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	<b>Technical specification of Almirah steel</b>	Generally conforming to BIS specification IS: 3312:2021 (with latest amendment)
	<b>Type of Almirah steel</b>	Almirah Steel shelving cabinets
	<b>Number of door</b>	2
	<b>Number of drawers required</b>	No Drawer
	<b>Number of shelves</b>	4
	<b>Colour of finish</b>	As per Buyer's Requirement (to be indicated during bid creation)
MATERIAL	<b>Steel sheet material</b>	CRCA sheets conforming to grade CRI of IS 513(part-1):2016 (with latest amendment)
	<b>Sheet rounds and flats</b>	N.A
DIMENSION	<b>Almirah height(excluding the height of pedestal) ± 5 mm</b>	1800 mm
	<b>Almirah width ± 5 mm</b>	900 mm
	<b>Almirah depth ± 5 mm</b>	430 mm
	<b>Side sheet thickness</b>	0.8 mm
	<b>Back sheet thickness</b>	0.8 mm
	<b>Top sheet thickness</b>	0.8 mm
	<b>Bottom sheet thickness</b>	0.8 mm
	<b>Shelves sheet thickness</b>	0.8 mm
	<b>Shelves supporting bracket thickness</b>	1.6 mm
	<b>Hinges sheet thickness</b>	1.25 mm(double folded)



Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Hanging rod wall thickness	N.A
	Mirror frame sheet thickness	N.A
	Mirror frame border width	N.A
	Width of stiffener	N.A
	Stiffener sheet thickness	N.A
	Number of glass sheet fixed	N.A
	Handle size	15 cm
LOCKS AND LOCKING ARRANGEMENT	Steel Almirah lock/locker lock	Six lever lock
	Material of lock	Steel
FINISH	Finish coat with enamels	Conforming to IS : 2932 (Part 1)
	Powder coating	Conforming to IS: 13871

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Mohd Iqbal Bhat	190009,Civil Secretariat Srinagar	2	15

**Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

**2. Generic**

**Manufacturer Authorization:**Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation,

address, e-mail Id and Phone No. required to be furnished along with the bid

### 3. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

### 4. **Turnover**

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

### 5. **Turnover**

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

### 6. **OEM**

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

### 7. **Service & Support**

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

### 8. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

### 9. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

### 10. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1) The Supplier should also furnish OEM Authorization, Annual Turnover and Experience Certificate .

2) The installation , commissioning and testing , the equipment shall be exclusive responsibilities of the seller and shall also provide the necessary training of handling the equipment to the concerned authorised person.

- 3) The Indenting Department will accept the supply of the equipment after third party inspection and payment shall be made thereafter.
- 4) The Bidder should have the experience with the govt. for at least 5 years within the J&K (UT).
- 5) The Bidder/OEM Must have registered office at Buyer's Location.
- 6) The Bidder should have submitted the sample before bid due date, later will not be accepted.

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action

in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा

जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**