



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/4956485
Dated/दिनांक : 22-05-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	12-06-2024 19:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	12-06-2024 19:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Communications
Department Name/विभाग का नाम	Department Of Posts
Organisation Name/संगठन का नाम	Maharashtra Postal Circle Department Of Posts
Office Name/कार्यालय का नाम	Mumbai
Total Quantity/कुल मात्रा	12443

Bid Details/बिड विवरण	
Item Category/मद केटेगरी	<p>Provide and fix 4mm plywood with one side decorative veneer IS 1328 type 1 for lining or cladding with screws, including priming coat on exposed surfaces, with approved veneer facings. , Provide woodwork in frames of doors, windows, and clerestory windows, wrought, framed, and fixed with hold fast lugs or dash fasteners. Second class teak wood. Lugs or fasteners paid separately , Install 35mm thick teak wood shutters for doors, windows, and clerestory windows with required hinges and screws, as directed , Install bright-finished brass butt hinges with all necessary screws , Install bright finished brass tower bolts with all necessary screws , Install bright finished brass hanging type floor door stopper with all necessary screws , Install aluminium work with dash fasteners, EPDM fill, powder-coated, 50 microns thick , Complete structural steel work, including cutting, hoisting, fixing in position, and applying approved steel primer, either with or without connecting plate, in a single section , Complete structural steel work, including cutting, hoisting, fixing, and priming, for riveted, bolted, or welded built-up sections, trusses, and frames. , All welding cutting hoisting fixing and priming for built up sections or framed work including stair stringers treads and landings with chequered plate where necessary provided as a complete package , Install 10 x 160 mm carbon steel galvanized dash fastener with double threaded 6.8 grade, including drilling as directed by Engineer-in-charge , Apply two or more coats of synthetic enamel paint from an approved brand to achieve an even shade on new work , Polish woodwork with high gloss or matte finish melamine clear polish to achieve desired color and texture , Providing and fixing 6 mm thick toughened plain glass of approved pattern and design in wooden partition and door including all necessary scaffolding etc as directed by EIC , Providing and fixing 6 mm frosted or etched glass of approved pattern and design in wooden partition and door including all necessary scaffolding etc as directed by EIC. , Providing and fixing 600 mm long bright finished brass tower bolts Heritage design with necessary screws and fittings all inclusive as per directions of EIC. , Providing and fixing finished brass aldrop of 350 by 220mm Heritage design with necessary screws and fittings all inclusive as per directions of EIC. , Provide and install a 250mm finished brass door handle Heritage design , including all necessary screws and fittings, as directed by the EIC. , Install 12mm marine plywood for partition or door paneling with cutting, screws, scaffolding as per EIC , Providing and fixing teak wood beading of size 40mm X 12mm approved pattern or design to partition and door with necessary screws,plugs, etc all complete as per directions by EIC. , Provide and fix heavy-duty aluminum die-cast body tubular type universal door closer, ISI embossed, for doors up to 80kg and 1200mm width, with necessary accessories and screws, as directed by EIC</p>
BOQ Title/बीओक्यू शीर्षक	wooden an aluminium partition for heritage building
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	34 Lakh (s)

Bid Details/बिड विवरण	
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Bidder Turnover,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance/विगत प्रदर्शन	30 %
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	Provide and fix 4mm plywood with one side decorative veneer IS 1328 type 1 for lining or cladding with screws, including priming coat on exposed surfaces, with approved veneer facings.
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Estimated Bid Value/अनुमानित बिड मूल्य	8372634
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	210000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	5.00

Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).

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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Director Mumbai GPO

Mumbai, Department of Posts, Maharashtra Postal Circle Department of Posts, Ministry of Communications (Director Mumbai Gpo)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

Reserved for Make In India products

Reserved for Make In India products

Yes

MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता

Yes

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of

primary product having highest value should meet this criterion.

5. Bid reserved for Make In India products: : Procurement under this bid is reserved for purchase from Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. However, eligible micro and small enterprises will be allowed to participate. The minimum local content to qualify as a class 1 local supplier is denoted in the bid document. All bidders must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which the bid is liable to be rejected. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020 . In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

6. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

8. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 30% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Provide And Fix 4mm Plywood With One Side Decorative Veneer IS 1328 Type 1 For Lining Or Cladding With Screws, Including Priming Coat On Exposed Surfaces, With Approved Veneer Facings.

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	525	60

Provide Woodwork In Frames Of Doors, Windows, And Clerestory Windows, Wrought, Framed, And Fixed With Hold Fast Lugs Or Dash Fasteners. Second Class Teak Wood. Lugs Or Fasteners Paid Separately

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

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1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	6	60

Install 35mm Thick Teak Wood Shutters For Doors, Windows, And Clerestory Windows With Required Hinges And Screws, As Directed

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

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1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	20	60

Install Bright-finished Brass Butt Hinges With All Necessary Screws

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

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1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	60	60

Install Bright Finished Brass Tower Bolts With All Necessary Screws

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Install Bright Finished Brass Hanging Type Floor Door Stopper With All Necessary Screws

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Install Aluminium Work With Dash Fasteners, EPDM Fill, Powder-coated, 50 Microns Thick

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1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	1813	60

Complete Structural Steel Work, Including Cutting, Hoisting, Fixing In Position, And Applying Approved Steel Primer, Either With Or Without Connecting Plate, In A Single Section

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

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1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	6500	60

Complete Structural Steel Work, Including Cutting, Hoisting, Fixing, And Priming, For Riveted, Bolted, Or Welded Built-up Sections, Trusses, And Frames.

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

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All Welding Cutting Hoisting Fixing And Priming For Built Up Sections Or Framed Work Including Stair Stringers Treads And Landings With Chequered Plate Where Necessary Provided As A Complete Package

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1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	10	60

Install 10 X 160 Mm Carbon Steel Galvanized Dash Fastener With Double Threaded 6.8 Grade, Including Drilling As Directed By Engineer-in-charge

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Apply Two Or More Coats Of Synthetic Enamel Paint From An Approved Brand To Achieve An Even Shade On New Work

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Polish Woodwork With High Gloss Or Matte Finish Melamine Clear Polish To Achieve Desired Color And Texture

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	550	60

Providing And Fixing 6 Mm Thick Toughened Plain Glass Of Approved Pattern And Design In Wooden Partition And Door Including All Necessary Scaffolding Etc As Directed By EIC

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

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1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	320	60

Providing And Fixing 6 Mm Froasted Or Etched Glass Of Approved Pattern And Design In Wooden Partition And Door Including All Necessary Scaffolding Etc As Directed By EIC.

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	154	60

Providing And Fixing 600 Mm Long Bright Finished Brass Tower Bolts Heritage Design With Necessary Screws And Fittings All Inclusive As Per Directions Of EIC.

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	20	60

Providing And Fixing Finished Brass Aldrop Of 350 By 220mm Heritage Design With Necessary Screws And Fittings All Inclusive As Per Directions Of EIC.

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	20	60

Provide And Install A 250mm Finished Brass Door Handle Heritage Design , Including All Necessary Screws And Fittings, As Directed By The EIC.

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	40	60

Install 12mm Marine Plywood For Partition Or Door Paneling With Cutting, Screws, Scaffolding As Per EIC

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	300	60

Providing And Fixing Teak Wood Beading Of Size 40mm X 12mm Approved Pattern Or Design To Partition And Door With Necessary Screws,plugs, Etc All Complete As Per Directions By EIC.

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	2000	60

Provide And Fix Heavy-duty Aluminum Die-cast Body Tubular Type Universal Door Closer, ISI Embossed, For Doors Up To 80kg And 1200mm Width, With Necessary Accessories And Screws, As Directed By EIC

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Bhiva Atmaram Sawant	400001,DIRECTOR POSTAL SERVICES O/O CHIEF POSTMASTER GENERAL MAHARASHTRA CIRCLE, 2nd FLOOR, MUMBAI GPO, NEXT TO CSMT RAILWAY STATION, MUMBAI-400001.	20	60

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

After award of contract - Successful Bidder shall have to get Detailed Design Drawings approved from buyer before starting fabrication. Successful Bidder shall submit Detailed Design Drawings for Buyer's approval, within 5 days of award of contract. Buyer shall, either approve the drawings or will provide complete list of modification required in the drawings within 5 days. Seller shall be required to ensure supply as per approved Drawings with modifications as communicated by Buyer. If there is delay from buyer side in approval of drawing- the delivery period shall be refixed without LD for the period of delay in approval of Drawing.

3. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

1st floor
Mumbai GPO Heritage Building
O/o Chief Postmaster General
Near CSMT Railway Station
Mumbai - 400 001
.

4. **Generic**

Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.

5. **Generic**

Shelf Life: The Product/Spare parts to be supplied as part of the services must have minimum

3 years
Shelf Life. On the date of supply, minimum
01.07.2024
usable shelf life should be available / balance.

6. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

7. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

8. **Turnover**

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

9. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

10. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Additional terms & conditions

Bid Price- The bidder shall quote the total composite price inclusive of all taxes & GST.

Time period within which, the bidding firm should be able to complete the work at desired location is as per the following schedule

Completion of 50% work within 30 days after receipt of approval for commence of work	Completion of 75% work in next 15 days	Completion of 100% work in next 15 days
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Liquidity damages:

Since the work being awarded to the contractor is of important nature the time schedule must be adhered, failing which a Liquidated damages for the delay will be impose as @ 0.5% of the contract value of delay quantity per week or part of the week of delayed period as pre estimated damages not exceeding 10 % of the contract value. Liquidated damages charges will be taken from the base contract value, excluding any applicable taxes.

Payment Terms :

Payment will be made in installments based on the satisfactory completion of work as inspected and certified by the nominated authority of the DOP.

The payment schedule is as follows:

- i) 25% of the payment will be effected after satisfactory completion of 50% work
- ii) 25% of the payment will be effected after satisfactory completion of 75 % work
- iii) 50% of the payment will be effected after satisfactory completion of 100 % work

11. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export

experience.

11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---