

### Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण  |  |
|--|--|
| Bid End Date/Time/बिड बंद होने की तारीख/समय  | 12-06-2024 15:00:00  |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय   | 12-06-2024 15:30:00  |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)  | 45 (Days)  |
| Ministry/State Name/मंत्रालय/राज्य का नाम  | Ministry Of Petroleum And Natural Gas  |
| Department Name/विभाग का नाम   | Na   |
| Organisation Name/संगठन का नाम   | Oil And Natural Gas Corporation Limited  |
| Office Name/कार्यालय का नाम  | Mehsana Asset  |
| Total Quantity/कुल मात्रा  | 1946   |
| Item Category/मद केटेगरी   | TUBING TONG 3-1/2" (60000026) , TUBING TONG 2 7/8IN (60930106) , TUBING TONG HANDLE (320205001) , TUBING TONG JAW (320205002) , SPRING RETAINER PIN (320205003) , SPRING (320205004) , LOCK PIN (320205005) , LOCK PIN FOR FLAT DIE (320205006) , FLAT DIE (320205007) , LOCK PIN FOR SPRING RETAINER PIN (320205008) , SEMI CIRCULAR DIE (320205009) , SEMI CIRCULAR DIE FOR 3-1/2" TUBING TONG (320000597) |
| MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट   | No   |
| Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट   | No   |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़   | Experience Criteria,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer   |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया   | No   |
| Type of Bid/बिड का प्रकार  | Two Packet Bid   |
| Primary product category   | TUBING TONG 2 7/8IN (60930106)   |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 3 Days   |

| Bid Details/बिड विवरण   |   |
|---|---|
| Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM) | Yes   |
| Inspection to be carried out by Buyers own empanelled agency                                | Yes   |
| Type Of Inspection  | Pre Dispatch                                |
| Name of the Empanelled Inspection Agency/ Authority   | CONCERNED ONGC QUALITY ASSURANCE DEPARTMENT |
| Evaluation Method/मूल्यांकन पद्धति  | Total value wise evaluation                 |

#### EMD Detail/ईएमडी विवरण

|                             |                     |
|-----------------------------|---------------------|
| Advisory Bank/एडवाइजरी बैंक | State Bank of India |
| EMD Amount/ईएमडी राशि       | 11210               |

#### ePBG Detail/ईपीबीजी विवरण

|  |                     |
|--|---------------------|
| Advisory Bank/एडवाइजरी बैंक  | State Bank of India |
| ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)                               | 5.00                |
| Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने). | 6                   |

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### Beneficiary/लाभार्थी :

Finance and Accounts officers  
Mehsana Asset, Oil and Natural Gas Corporation Limited, Ministry of Petroleum and Natural Gas  
(Ongc)

#### Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

#### MII Purchase Preference/एमआईआई खरीद वरीयता

|  |    |
|--|----|
| MII Purchase Preference/एमआईआई खरीद वरीयता | No |
|--|----|

#### Details of the Competent Authority for MII

|  |  |
|--|--|
| Name of Competent Authority                                      | ED-CHIEF MM SERVICES   |
| Designation of Competent Authority                               | ED-CHIEF MM SERVICES   |
| Office / Department / Division of Competent Authority            | CORPORATE MATERIALS MANAGEMENT   |
| CA Approval Number   | PMC CIRCULAR NO. 13/2022 DATED 11.05.2022  |
| Competent Authority Approval Date                                | 11-05-2022   |
| Brief Description of the Approval Granted by Competent Authority | Limit for exemption of small purchase under para 4 of the PP-MII order, 2017 shall be Rs. 1 Crore. |

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

#### MSE Purchase Preference/एमएसई खरीद वरीयता

|   |     |
|---|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

#### 3. Inspection of Stores by Nominated Inspection Authority / Agency of buyer or their authorized representatives

An independent third party Professional Inspection Body can help buyer in mitigating buyer's risk with pre-dispatch/post-dispatch inspection in order to ensure that equipment, components, solutions and documentation conform to contractual requirements. The buyer has a right to inspect goods in reasonable manner and within reasonable time at any reasonable place as indicated in contract. Inspection Fee/ Charges (as pre-greed between buyer and Inspection Agency) would be borne by the buyer as per their internal arrangement but may be recovered from the seller if the consignment failed to conform to contractual specification and got rejected by the Inspection Officer. If so requested and accepted by the seller, initially seller may pay for inspection charges as applicable and get the same reimbursed from buyer if consignment accepted by the Inspecting Officer. For reimbursement seller has to submit proof of payment to Inspection Agency.

Seller/OEM shall send a notice in writing / e-mail to the Inspecting officer / inspection agency specifying the place of inspection as per contract and the Inspecting officer shall on receipt of such notice notify to the seller the date and time when the stores would be inspected. The seller shall, at his own expenses, afford to the Inspecting

officer, all reasonable facilities as may be necessary for satisfying himself that the stores are being and or have been manufactured in accordance with the technical particulars governing the supply. The decision of the purchaser representative /inspection authority regarding acceptance / rejection of consignment shall be final and binding on the seller.

The Seller shall provide, without any extra charge, all materials, tools, labour and assistance of every kind which the Inspecting officer may demand of him for any test, and examination, other than special or independent test, which he shall require to be made on the seller's premises and the seller shall bear and pay all costs attendant thereon.

The seller shall also provide and deliver store / sample from consignment under inspection free of charge at any such place other than his premises as the Inspecting officer may specify for acceptance tests for which seller/OEM does not have the facilities or for special/ independent tests.

In the event of rejection of stores or any part thereof by the Inspecting officer basis testing outside owing to lack of test facility at sellers premises, the seller shall, on demand, pay to the buyer the costs incurred in the inspection and/or test. Cost of test shall be assessed at the rate charged by the Laboratory to private persons for similar work.

Inspector shall have the right to put all the stores or materials forming part of the same or any part thereof to such tests as he may like fit and proper as per QAP/governing specification. The seller shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspecting officer.

Unless otherwise provided for in the contract, the quantity of the stores or materials expended in test will be borne by seller.

Inspecting officer is the Final Authority to Certify Performance / accept the consignment. The Inspecting officer's decision as regards the rejection shall be final and binding on the seller.

The seller shall if so required at his own expense shall mark or permit the Inspecting officer to mark all the approved stores with a recognised Government or purchaser's mark.

## **TUBING TONG 3-1/2" (60000026) ( 36 pieces )**

### **Technical Specifications/तकनीकी विशिष्टियाँ**

|   |                          |
|---|--------------------------|
| Buyer Specification<br>Document/क्रेता विशिष्टि दस्तावेज़ | <a href="#">Download</a> |
|---|--------------------------|

### **Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| <b>S.No./क्र. सं.</b> | <b>Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी</b> | <b>Address/पता</b>  | <b>Quantity/मात्रा</b> | <b>Delivery Days/डिलीवरी के दिन</b> |
|-----------------------|--|---|------------------------|-------------------------------------|
| 1                     | Harishchand Joshi  | 384003,OFFICE OF I/C MM, CENTRAL STORES COMPLEX, PALAVASANA | 36                     | 98                                  |

## **TUBING TONG 2 7/8IN (60930106) ( 70 pieces )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

|   |                          |
|---|--------------------------|
| Buyer Specification<br>Document/क्रेता विशिष्टि दस्तावेज़ | <a href="#">Download</a> |
|---|--------------------------|

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Harishchand Joshi                                       | 384003,OFFICE OF I/C MM, CENTRAL STORES COMPLEX, PALAVASANA | 70              | 98                           |

**TUBING TONG HANDLE (320205001) ( 70 pieces )****Technical Specifications/तकनीकी विशिष्टियाँ**

|   |                          |
|---|--------------------------|
| Buyer Specification<br>Document/क्रेता विशिष्टि दस्तावेज़ | <a href="#">Download</a> |
|---|--------------------------|

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Harishchand Joshi                                       | 384003,OFFICE OF I/C MM, CENTRAL STORES COMPLEX, PALAVASANA | 70              | 98                           |

**TUBING TONG JAW (320205002) ( 70 pieces )****Technical Specifications/तकनीकी विशिष्टियाँ**

|   |                          |
|---|--------------------------|
| Buyer Specification<br>Document/क्रेता विशिष्टि दस्तावेज़ | <a href="#">Download</a> |
|---|--------------------------|

**Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Harishchand Joshi                                       | 384003,OFFICE OF I/C MM, CENTRAL STORES COMPLEX, PALAVASANA | 70              | 98                           |

**SPRING RETAINER PIN (320205003) ( 250 pieces )****Technical Specifications/तकनीकी विशिष्टियाँ**

|  |                          |
|--|--------------------------|
| Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़ | <a href="#">Download</a> |
|--|--------------------------|

**Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Harishchand Joshi                                       | 384003,OFFICE OF I/C MM, CENTRAL STORES COMPLEX, PALAVASANA | 250             | 98                           |

**SPRING (320205004) ( 250 pieces )****Technical Specifications/तकनीकी विशिष्टियाँ**

|  |                          |
|--|--------------------------|
| Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़ | <a href="#">Download</a> |
|--|--------------------------|

**Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Harishchand Joshi                                       | 384003,OFFICE OF I/C MM, CENTRAL STORES COMPLEX, PALAVASANA | 250             | 98                           |

**LOCK PIN (320205005) ( 150 pieces )****Technical Specifications/तकनीकी विशिष्टियाँ**

|  |                          |
|--|--------------------------|
| Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़ | <a href="#">Download</a> |
|--|--------------------------|

**Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Harishchand Joshi                                       | 384003,OFFICE OF I/C MM, CENTRAL STORES COMPLEX, PALAVASANA | 150             | 98                           |

**LOCK PIN FOR FLAT DIE (320205006) ( 180 pieces )****Technical Specifications/तकनीकी विशिष्टियाँ**

|  |                          |
|--|--------------------------|
| Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़ | <a href="#">Download</a> |
|--|--------------------------|

**Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Harishchand Joshi                                       | 384003,OFFICE OF I/C MM, CENTRAL STORES COMPLEX, PALAVASANA | 180             | 98                           |

### FLAT DIE (320205007) ( 280 pieces )

#### Technical Specifications/तकनीकी विशिष्टियाँ

|  |                          |
|--|--------------------------|
| Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़ | <a href="#">Download</a> |
|--|--------------------------|

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Harishchand Joshi                                       | 384003,OFFICE OF I/C MM, CENTRAL STORES COMPLEX, PALAVASANA | 280             | 98                           |

### LOCK PIN FOR SPRING RETAINER PIN (320205008) ( 230 pieces )

#### Technical Specifications/तकनीकी विशिष्टियाँ

|  |                          |
|--|--------------------------|
| Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़ | <a href="#">Download</a> |
|--|--------------------------|

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा



| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Harishchand Joshi                                       | 384003,OFFICE OF I/C MM, CENTRAL STORES COMPLEX, PALAVASANA | 230             | 98                           |

### SEMI CIRCULAR DIE (320205009) ( 230 pieces )

#### Technical Specifications/तकनीकी विशिष्टियाँ

|  |                          |
|--|--------------------------|
| Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़ | <a href="#">Download</a> |
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#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Harishchand Joshi                                       | 384003,OFFICE OF I/C MM, CENTRAL STORES COMPLEX, PALAVASANA | 230             | 98                           |

### SEMI CIRCULAR DIE FOR 3-1/2" TUBING TONG (320000597) ( 130 pieces )

#### Technical Specifications/तकनीकी विशिष्टियाँ

|  |                          |
|--|--------------------------|
| Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़ | <a href="#">Download</a> |
|--|--------------------------|

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Harishchand Joshi                                       | 384003,OFFICE OF I/C MM, CENTRAL STORES COMPLEX, PALAVASANA | 130             | 98                           |

#### Buyer added Bid Specific Additional Scope of Work

| S.No.क्र.सं. | Document Title                                   | Description              | Applicable/रिवर्स प्रभार के अनुसार जीएसटी i.r.o. Items  |
|--------------|--|--------------------------|---|
| 1            | Technical specifications<br><a href="#">View</a> | Technical specifications | TUBING TONG 3-1/2" (60000026) (36),TUBING TONG 2 7/8IN (60930106)(70),TUBING TONG HANDLE (320205001) (70),TUBING TONG JAW (320205002)(70),SPRING RETAINER PIN (320205003) (250),SPRING (320205004) (250),LOCK PIN (320205005) (150),LOCK PIN FOR FLAT DIE (320205006)(180),FLAT DIE (320205007)(280),LOCK PIN FOR SPRING RETAINER PIN (320205008)(230),SEMI CIRCULAR DIE (320205009) (230),SEMI CIRCULAR DIE FOR 3-1/2" TUBING TONG (320000597) (130) |

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

#### Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

##### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

##### 2. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

ONGC  
Central Stores Complex  
Mehsana Asset  
Near Palavasna Circle  
Mehsana-384003

### 3. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Oil and Natural Gas Corporation Limited

Account No.

10195642361

IFSC Code

SBIN0007466

Bank Name

State Bank of India

Branch address

SBI ONGC-PALAVASANA, MEHSANA BRANCH (07466)

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

### 4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Bidder should submit **undertaking** on the company letter head and duly signed by the signatory of the bid that all the documents/certificates/information submitted by them against the tender are genuine.
2. Bidder should submit **undertaking** on the company letter head stating whether bidder is a manufacturer or reseller of the offered items indicating GeM Bid No.
3. Bidder should submit a declaration / **undertaking** that neither the bidders themselves, nor any of its allied concerns, partners or associates or directors or proprietors involved in any capacity, are currently serving any **banning orders** issued by ONGC debarring them from carrying on business dealings with ONGC.
4. Bidder should submit Udyam (MSE) certificate, if applicable.
5. Bidder should submit GST registration certificate.
6. **Delivery Schedule:** All the materials to be delivered in single **lot**.  
**Time for supply of tendered items:** Within **98 days** (14 weeks) from the date of award of GeM Contract at I/c Receipt, Palavasana, Central store.
7. **Inspection** - Source Inspection will be done by ONGC QAD.
8. All bidders shall provide percentage of local content in their bid irrespective of whether they are availing or not availing purchase preference under PP-MII policy for capturing % local content in ONGC PO for internal purpose.
9. Bidders must submit duly filled, signed and stamped **Bid matrix** uploaded in "Buyer uploaded ATC document".
10. Bidder is required to submit documents required as per **Bid matrix** uploaded in "Buyer uploaded ATC document".
11. Bidders must submit duly filled, signed and stamped **Technical specification** uploaded in "**Buyer added Bid Specific Additional Scope of Work**".
12. 12% against EC as per GST N/N 08/2022 dated 13.08.2022 shall be applicable in the present bid. In case, after award, the total order value for any bidder works out to be less than Rs.1.00 Lakh, then EC will not be provided and merit rate of GST as per govt. of India guidelines will be paid to the supplier.
13. Bidder shall provide Proforma Invoice for processing for EC application within 15 days from date of issue of GeM Contract and material should be dispatched after receiving of EC from DGH.

14. **PAYMENT TERMS:** Seller shall submit their tax invoice as per requirements of GST rule on ONGC portal for payment i.e. <https://vims.ongc.co.in/> for payment purpose. Along with above tax invoice, seller can also upload GeM invoice generated on GeM portal as supporting document, however submitting tax invoice as per requirements of GST rule on ONGC portal for payment is necessary.

Invoices along with supporting documents is to be submitted/uploaded **through VIMS Portal (<https://vims.ongc.co.in/>)**. Invoice (PDF digitally signed with class II/ III signature) and supporting documents to be uploaded in VIMS Portal by logging-in with the help of Vendor Code.

Ten (10) digit PO or Contract number should be clearly mentioned in the invoice. For submitting the invoices through VIMS Portal, following must be ensured:

- i) Invoices should be system generated and no hand written invoices shall be allowed.
- ii) Invoice should be e-invoice if vendor is liable to issue e-invoice in terms of GST law and digitally signed invoice only.
- iii) Invoices need to be scanned at a minimum of 300 dpi, preferably in color.
- iv) Invoices should be in PDF format only.
- v) For invoices, file name should be kept as "INVxxxxxxx.pdf" (INV must be prefixed for correct categorization of invoice and differentiation from supporting document).

Tender Authority

Name - Lokesh Dandgaval (MMO)

Email - dandgaval\_lokesh@ongc.co.in

Phone - +912762262590

## 5. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

## 6. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

## 7. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## 8. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

## 9. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

## 10. Generic

- 1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
- 2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
- 3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due

performance of the Contract and the Sellers obligations there under.

#### 11. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

#### 12. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

Oil and Natural Gas Corporation Limited

Account No.

10195642361

IFSC Code

SBIN0007466

Bank Name

State Bank of India

Branch address

SBI ONGC-PALAVASANA, MEHSANA BRANCH (07466)

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

#### 13. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

## **Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.

14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

**---Thank You/धन्यवाद---**