

### Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण  |  |
|--|--|
| Bid End Date/Time/बिड बंद होने की तारीख/समय  | 03-06-2024 15:00:00  |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय   | 03-06-2024 15:30:00  |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)  | 30 (Days)  |
| Ministry/State Name/मंत्रालय/राज्य का नाम  | Ministry Of Law And Justice  |
| Department Name/विभाग का नाम   | District & Sessions Judge  |
| Organisation Name/संगठन का नाम   | N/a  |
| Office Name/कार्यालय का नाम  | District And Sessions Court Sonipat Haryana  |
| Total Quantity/कुल मात्रा  | 14   |
| Item Category/मद केटगरी  | OEM / Compatible Cartridge / Consumable (Q2) ( PAC Only )  |
| Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)    | 1 Lakh (s)   |
| Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष | 2 Year (s)   |
| MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट                                 | No   |
| Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट                         | No   |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़   | Experience Criteria,Past Performance,Bidder Turnover,OEM Authorization Certificate,Compliance of BoQ specification and supporting document<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Past Performance/विगत प्रदर्शन   | 10 %   |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया   | No   |
| Type of Bid/बिड का प्रकार  | Single Packet Bid  |
| Primary product category   | OEM / Compatible Cartridge / Consumable  |

| Bid Details/बिड विवरण  |                             |
|--|-----------------------------|
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 2 Days                      |
| Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)                                      | No                          |
| Evaluation Method/मूल्यांकन पद्धति   | Total value wise evaluation |

#### EMD Detail/ईएमडी विवरण

|                   |    |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

#### ePBG Detail/ईपीबीजी विवरण

|                   |    |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

#### Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

#### MSE Purchase Preference/एमएसई खरीद वरीयता

|   |    |
|---|----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | No |
|---|----|

#### Details of the Competent Authority for MSE

|  |  |
|--|--|
| Name of Competent Authority                                      | SH PRAMOD GOYAL  |
| Designation of Competent Authority                               | DISTRICT AND SESSION JUDGE   |
| Office / Department / Division of Competent Authority            | JUDICIAL   |
| CA Approval Number   | 1567   |
| Competent Authority Approval Date                                | 17-05-2024   |
| Brief Description of the Approval Granted by Competent Authority | Consumables required for Xerox machine only Xerox dealers will participate |

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

#### MII Purchase Preference/एमआईआई खरीद वरीयता

|  |    |
|--|----|
| MII Purchase Preference/एमआईआई खरीद वरीयता | No |
|--|----|

## Details of the Competent Authority approval for PAC

Competent Authority Approval document for PAC : [View Document](#)

|  |   |
|--|---|
| Name of Competent Authority                                      | SH PRAMOD GOYAL                                       |
| Designation of Competent Authority                               | DISTRICT AND SESSION JUDGE                            |
| Office / Department / Division of Competent Authority            | JUDICIAL DEPARTMENT                                   |
| CA Approval Number   | 1567  |
| Competent Authority Approval Date                                | 2024-05-17 00:00:00                                   |
| Brief Description of the Approval Granted by Competent Authority | Consmabler xerox to be purchahsed for office use only |

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 10% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

## OEM / Compatible Cartridge / Consumable ( 4 pieces ) ( Under PAC )

|       |  |
|-------|--|
| Make  | xerox  |
| Model | versalinkc71202530drumcartridgecmyk013r00688 |

## Technical Specifications/तकनीकी विशिष्टियाँ

\* [As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार](#)

| Specification | Specification Name/विशिष्टि का नाम                | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य |
|---------------|---|--|
| Specification | Product Class of Replacement Cartridge/Consumable | OEM  |

| Specification | Specification Name/विशिष्टि का नाम  | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य     |
|---------------|---|--|
|               | Type of Replacement Cartridge/Consumable  | Drum   |
|               | Print Color of Replacement Cartridge/Consumable   | Black, NA  |
|               | Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable            | Xerox  |
|               | Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable               | Xerox  |
|               | Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable | Versalink B7125, Versalink C7120, Versalink C7125, Versalink C7130 |
|               | Model Number of Replacement Cartridge/Consumable offered  | 013R00687  |

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Sandeep Singh   | 131001,Gohana Road, Mini Secretariat, Opposite Police Lines | 4               | 15                           |

**OEM / Compatible Cartridge / Consumable ( 10 pieces ) ( Under PAC )**

|       |           |
|-------|-----------|
| Make  | xerox     |
| Model | 006r01819 |

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

| Specification | Specification Name/विशिष्टि का नाम  | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य |
|---------------|---|--|
| Specification | Product Class of Replacement Cartridge/Consumable   | OEM  |
|               | Type of Replacement Cartridge/Consumable  | Toner  |
|               | Print Color of Replacement Cartridge/Consumable   | Black  |
|               | Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable            | Xerox  |
|               | Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable               | Xerox  |
|               | Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable | Versalink B7125, Versalink B7130, Versalink B7135              |
|               | Model Number of Replacement Cartridge/Consumable offered  | 006R01819  |

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Sandeep Singh   | 131001,Gohana Road, Mini Secretariat, Opposite Police Lines | 10              | 15                           |

**Special terms and conditions-Version:1 effective from 15-03-2024 for category OEM / Compatible Cartridge / Consumable**

- (1) OEM Cartridge covered in the category is the cartridge having the brand of the respective printer OEM. Compatible Cartridge covered in the category is the cartridge having the brand different than the respective printer brand or is manufactured by an entity other than OEM of the printer and is meant to fit in a particular printer for replacing OEM Cartridges.

(2) The Compatible OEMs are those entities who are vendor-assessed as per the special VA criteria applicable for compatible cartridges and have been allowed in the category based on favorable vendor assessment reports. They are required to upload catalogues strictly in terms of the VA report

(3) While uploading the catalogues, compatible OEMs are required to select the option under parameter product class as "Compatible" and the Printer OEMs uploading OEM Cartridges are required to select the option against product class as OEM. Any deviations in this regard is to be avoided and shall result in administrative actions against the respective OEM

(4) The buyers are requested to note that, when the OEM cartridges for different brands of printers are procured through bunch bids, they should opt for item-wise evaluation and not a total value-wise evaluation. This shall ensure that resellers of only one of the printer brands will also be able to participate in the bid. In the event of total value-wise evaluation only entities who are resellers for both the printers' brands shall be able to participate.

## **Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

### **1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

## **Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of

this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**