

## Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	03-06-2024 11:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	03-06-2024 11:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	30 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Railways
Department Name/विभाग का नाम	Indian Railways
Organisation Name/संगठन का नाम	South Central Railway
Office Name/कार्यालय का नाम	Principal Chief Material Manager Secunderabad
Total Quantity/कुल मात्रा	32
Item Category/मद केटेगरी	OEM / Compatible Cartridge / Consumable (Q2)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Past Performance,OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance/विगत प्रदर्शन	20 %
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Single Packet Bid
Primary product category	OEM / Compatible Cartridge / Consumable
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No

**Bid Details/बिड विवरण****Evaluation Method/मूल्यांकन पद्धति**

Total value wise evaluation

**EMD Detail/ईएमडी विवरण**

Required/आवश्यकता

No

**ePBG Detail/ईपीबीजी विवरण**

Required/आवश्यकता

No

**Splitting/विभाजन**

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

**MII Purchase Preference/एमआईआई खरीद वरीयता**

MII Purchase Preference/एमआईआई खरीद वरीयता

No

**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता

Yes

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023

[OM\\_No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

2. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 20% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

**OEM / Compatible Cartridge / Consumable ( 4 pieces )****Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Specification	<b>Product Class of Replacement Cartridge/Consumable</b>	OEM
	<b>Type of Replacement Cartridge/Consumable</b>	Toner
	<b>Print Color of Replacement Cartridge/Consumable</b>	Black
	<b>Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable</b>	HP
	<b>Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable</b>	HP
	<b>Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable</b>	HP Color LaserJet Pro M154a Printer, HP Color LaserJet Pro M154nw Printer, HP Color LaserJet Pro MFP M180n Printer, HP Color LJ Pro MFP M181fw Printer

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Venkateswara Rao Badana	515801, Sr. DMM/GTL, Email id: srdmmgtl@gmail.com. Office of Senior Divisional Materials Manager, DRM Office Compound, South Central Railway	4	45

**OEM / Compatible Cartridge / Consumable ( 4 pieces )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Specification	Product Class of Replacement Cartridge/Consumable	OEM
	Type of Replacement Cartridge/Consumable	Toner
	Print Color of Replacement Cartridge/Consumable	Cyan
	Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable	HP
	Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable	HP
	Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable	HP Color LaserJet Pro M154a Printer, HP Color LaserJet Pro M154nw Printer, HP Color LaserJet Pro MFP M180n Printer, HP Color LJ Pro MFP M181fw Printer

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Venkateswara Rao Badana	515801, Sr. DMM/GTL, Email id: srdmmgtl@gmail.com. Office of Senior Divisional Materials Manager, DRM Office Compound, South Central Railway	4	45

**OEM / Compatible Cartridge / Consumable ( 4 pieces )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Specification	Product Class of Replacement Cartridge/Consumable	OEM
	Type of Replacement Cartridge/Consumable	Toner
	Print Color of Replacement Cartridge/Consumable	Magenta
	Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable	HP
	Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable	HP
	Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable	HP Color LaserJet Pro M154a Printer, HP Color LaserJet Pro M154nw Printer, HP Color LaserJet Pro MFP M180n Printer, HP Color LJ Pro MFP M181fw Printer

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Venkateswara Rao Badana	515801, Sr. DMM/GTL, Email id: srdmmgtl@gmail.com. Office of Senior Divisional Materials Manager, DRM Office Compound, South Central Railway	4	45

**OEM / Compatible Cartridge / Consumable ( 4 pieces )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Specification	Product Class of Replacement Cartridge/Consumable	OEM
	Type of Replacement Cartridge/Consumable	Toner
	Print Color of Replacement Cartridge/Consumable	Yellow
	Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable	HP
	Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable	HP
	Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable	HP Color LaserJet Pro M154a Printer, HP Color LaserJet Pro M154nw Printer, HP Color LaserJet Pro MFP M180n Printer, HP Color LJ Pro MFP M181fw Printer

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Venkateswara Rao Badana	515801, Sr. DMM/GTL, Email id: srdmmgtl@gmail.com. Office of Senior Divisional Materials Manager, DRM Office Compound, South Central Railway	4	45

**OEM / Compatible Cartridge / Consumable ( 6 pieces )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Specification	Product Class of Replacement Cartridge/Consumable	OEM
	Type of Replacement Cartridge/Consumable	Toner
	Print Color of Replacement Cartridge/Consumable	Black
	Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable	HP
	Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable	HP
	Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable	HP LaserJet 1012 Printer, HP LaserJet 1020 Plus Printer, HP LaserJet 1022n Printer, HP LaserJet 1022nw Printer, HP LaserJet 1022 Printer, HP LaserJet 3020 All-in-One Printer, HP LaserJet 3030 All-in-One Printer, HP LaserJet M1005 Multifunction Printer, HP LaserJet M1319f Multifunction Printer, HP LJ3050 All-in-One Printer, HP LJ3055 All-in-One Printer

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Venkateswara Rao Badana	515801, Sr. DMM/GTL, Email id: srdmmgtl@gmail.com. Office of Senior Divisional Materials Manager, DRM Office Compound, South Central Railway	6	45

**OEM / Compatible Cartridge / Consumable ( 10 pieces )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्ट का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Specification	<b>Product Class of Replacement Cartridge/Consumable</b>	OEM
	<b>Type of Replacement Cartridge/Consumable</b>	Toner
	<b>Print Color of Replacement Cartridge/Consumable</b>	Black
	<b>Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable</b>	HP
	<b>Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable</b>	HP
	<b>Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable</b>	HP Laser 108a Printer, HP Laser 108w Printer, HP Laser MFP 136a Printer, HP Laser MFP 136nw Printer, HP Laser MFP 136w Printer, HP Laser MFP 138fnw Printer

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Venkateswara Rao Badana	515801, Sr. DMM/GTL, Email id: srdmmgtl@gmail.com. Office of Senior Divisional Materials Manager, DRM Office Compound, South Central Railway	10	45

**Special terms and conditions-Version:1 effective from 15-03-2024 for category OEM / Compatible Cartridge / Consumable**

- (1) OEM Cartridge covered in the category is the cartridge having the brand of the respective printer OEM. Compatible Cartridge covered in the category is the cartridge having the brand different than the respective printer brand or is manufactured by an entity other than OEM of the printer and is meant to fit in a particular printer for replacing OEM Cartridges.



(2) The Compatible OEMs are those entities who are vendor-assessed as per the special VA criteria applicable for compatible cartridges and have been allowed in the category based on favorable vendor assessment reports. They are required to upload catalogues strictly in terms of the VA report

(3) While uploading the catalogues, compatible OEMs are required to select the option under parameter product class as "Compatible" and the Printer OEMs uploading OEM Cartridges are required to select the option against product class as OEM. Any deviations in this regard is to be avoided and shall result in administrative actions against the respective OEM

(4) The buyers are requested to note that, when the OEM cartridges for different brands of printers are procured through bunch bids, they should opt for item-wise evaluation and not a total value-wise evaluation. This shall ensure that resellers of only one of the printer brands will also be able to participate in the bid. In the event of total value-wise evaluation only entities who are resellers for both the printers' brands shall be able to participate.

## **Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

### **1. Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

### **2. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1.The Bidders have to upload **past performance document(s) such as Receipt Note (R NOTE) /CRN (consignee Receipt note/ CRAC (Consignee Receipt and acceptance certificate)** as a proof of supply of same/similar item along with the Bid. Else their bid Offers shall not be considered. **Gem contract or GEM invoice or Tax invoice not acceptable.**

2.Seller shall upload turnover declaration, which is mandatory in terms (CBIC)-vide

notification No. 13/2020 Central Tax dated 21st March 2020, read with notification no.

61/2020, covered by Railway Board Circular No.RBA 78/2020, and GST Circular No. 44/20.

[Proforma attached in Buyer uploaded ATC document)]

3. Bidders are advised to bring any deviation(s) from the additional specifications provided. In case, these deviations are not indicated, it will be presumed that the offer of bidder is as per additional specification in all respect. Any ambiguity shall be to the disadvantage of the bidder.

4.*The contractor/firm should submit documentary proof of filing of GST returns of the previous quarter at the time of submitting the bills to the executive/Bill passing officer & the executive/ Bill passing officer should ensure the same.*

5. **Firm undertaking:** I/We hereby undertake not to withdraw or modify or impair or derogate from the bid in any respect within the period of validity of this bid/tender. I/we undertake that the information/documents furnished in this bid are not false, misleading or forged. On later date any documents/Information furnished by me/us is found misleading or forged or false, we shall bear the responsibility.

bility for the same and we are liable to be prosecuted and penalized as per law of the land.

- **Delivery of the material & documents if any to be sent to the Consignee only.**
- **For payment details firm should contact the consignee only and not to buyer.**
- **Bill passing officer: **Sr.DMM/GTL**, Bill paying officer: Accounts Department.**
- **Contact details regarding Bill Payment:**

	Designation	Mobile number
<b>Material receiver cum consignee</b>	<b>M.Ravindra, Ch.OS/Genl./DRM's office/Guntakal</b>	9704000615
<b>Controlling officer (Bill passing officer)</b>	<b>Sr.DMM/GTL</b>	9701374009
<b>Bill Paying Authority</b>	<b>Accounts Department</b>	9701374102 / 9701374100

### 3. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

## **Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.

5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action

in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

**---Thank You/धन्यवाद---**