

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	03-06-2024 18:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	03-06-2024 18:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	30 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Culture
Department Name/विभाग का नाम	Na
Organisation Name/संगठन का नाम	Indian Museum Kolkata
Office Name/कार्यालय का नाम	Kolkata
Total Quantity/कुल मात्रा	30
Item Category/मद केटेगरी	Chair Office (V2) (Q3) , Revolving Chair (V3) (Q2) , Steel Tables as per IS 8126 (Q3) , Executive Computer Table (Q3) , Almirah Steel (V2) (Q3)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	1 Lakh (s)
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	5 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance/विगत प्रदर्शन	50 %

Bid Details/बिड विवरण	
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	Chair Office (V2)
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Item wise evaluation/

#### EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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#### ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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#### Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

#### MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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#### MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in

support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

#### **Evaluation Method ( Item Wise Evaluation Method )**

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

<b>Evaluation Schedules</b>	<b>Item/Category</b>	<b>Quantity</b>
Schedule 1	Chair Office (v2)	18
Schedule 2	Revolving Chair (v3)	1
Schedule 3	Steel Tables As Per Is 8126	1
Schedule 4	Revolving Chair (v3)	4
Schedule 5	Executive Computer Table	4
Schedule 6	Almirah Steel (v2)	2

#### **Chair Office (V2) ( 18 pieces )**

#### **Technical Specifications/तकनीकी विशिष्टियाँ**

[\\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	<b>Chair Type</b>	Non-Revolving and Non-Tilting chair with Armrest
	<b>Chair frame type</b>	Cantilever
	<b>Armrest type</b>	Continuous armrest
	Armrest front side	Curved
	<b>Seat type</b>	Padded
	<b>Backrest type</b>	Padded
CHAIR FRAME	<b>Frame Material Configuration</b>	One piece
	<b>Frame material</b>	Steel tube (ERW quality) conforming to IS: 1161 (with latest Amendment)
	The shape of tubular section of frame	Round
	Section Size (Diameter/Sides) of frame	25 mm
	Frame section wall thickness	2 mm
SEAT FABRICATION	<b>Seat material</b>	Moulded Plywood
	<b>Seat material thickness</b>	20 mm
	<b>Density of Polyurethane foam used in seat (<math>\pm 2</math> Kg/Cub Meter)</b>	N.A
	<b>Seat upholstered with</b>	N.A
	<b>GSM of seat cover (<math>\pm 3</math> GSM)</b>	390 GSM
	Color of Seat cover	Black, N.A
BACKREST FABRICATION	<b>Backrest material</b>	Moulded Plywood
	Backrest padded	Yes
	<b>Density of Polyurethane foam used in Backrest ( <math>\pm 2</math> Kg/Cub Meter)</b>	N.A
	<b>Backrest upholstered with</b>	Leatherette
	Colour of Backrest cover	Black
DIMENSION	<b>Seat Depth (<math>\pm 5</math> mm)</b>	390 mm
	<b>Seat Width (<math>\pm 5</math> mm)</b>	460 mm
	<b>Seat height from floor surface (<math>\pm 5</math> mm)</b>	475 mm
	<b>Backrest width (<math>\pm 5</math> mm)</b>	450 mm
	<b>Backrest height from seat (<math>\pm 5</math> mm)</b>	300 mm

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
COLOUR AND FINISH	Paint Type	Epoxy
	Polish Type	N.A
	Colour of Paint	Black
TEST REPORT AND CERTIFICATION	Availability of Test Report from Central Govt/NABL/ILAC accredited lab to prove the conformity of product to the Specification	Yes
	Test reports to be furnished to buyer on demand	Yes

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Sajjad Ahamad	700016,27, Jawaharlal Nehru Road	18	45

### Revolving Chair (V3) ( 1 pieces )

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Tilt mechanism	Knee tilt Synchronic mechanism
	Locking mechanism	Any position Locking
	Armrest type and arm movement Hint: The buyer may indicate the number of 'Up' and 'Down' arm movements at the time of bid creation	Adjustable (up and down)
	Seat depth adjustment	Adjustable

Specification	Specification Name/विशिष्ट का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	<b>Backrest type</b>	Tilting type
	Backrest support type	Contoured Back
	Headrest type	Without headrest
MATERIAL AND MATERIAL THICKNESS	<b>Pedestal Base</b>	Chrome
	Twin wheel castor material	Nylon
	<b>Armrest Material</b>	PU molded over metal insert
	<b>Minimum density of foam used in seat</b>	30 kg per cubic meter
	<b>Minimum thickness of PU foam used in seat</b>	30 mm
	<b>Seat upholstery material</b>	Leatherette
	<b>Backrest base frame material</b>	Hot pressed plywood
	<b>Padding at backrest</b>	PU foam
	<b>The minimum density of foam used in the backrest</b>	30 kg per cubic meter
	<b>Minimum thickness of PU foam used in backrest</b>	30 mm
	<b>Backrest upholstery material</b>	Leatherette
	<b>Upholstery material thickness /fabric substance used in seat /backrest</b>	0.7 to 1.5 mm (for leather /leatherette)
DIMENSION	<b>Minimum width of seat</b>	450 mm
	<b>Minimum depth of seat</b>	450 mm
	<b>Minimum width of backrest</b>	450 mm
	<b>Backrest height</b>	High back (551 and above)
	<b>Minimum thickness of MS Plate Joining the understructure with Seat</b>	2 mm
	<b>Minimum pedestal size (diameter)</b>	650 mm
COLOUR AND FINISH	<b>Upholstered material seat color</b>	Black
	<b>Upholstered material backrest color</b>	Black

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Sajjad Ahamad	700016,27, Jawaharlal Nehru Road	1	45

**Steel Tables As Per IS 8126 ( 1 pieces )****Technical Specifications/तकनीकी विशिष्टियाँ**

[\\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	<b>Storage</b>	one side
	<b>Total Number of Storage Units</b>	triple storage
	Cup Board / Locker type Storage Units	N.A
	Lock on all storage units	Provided
	<b>Table Top Material and Thickness (+/-2 mm)</b>	18 mm thick prelaminated Particle Board (Not as per IS 8126)
	<b>Padestal (Under structure)</b>	Mild steel ERW tube 38 mm x 25 mm x 1.2 mm thick
	<b>Table Top Length +/- 10(mm)</b>	1500.0 (millimeter)
	<b>Table Top Width +/-10(mm)</b>	750.0 (millimeter)
	<b>Table Height +/-5(mm)</b>	725.0 (millimeter)
MATERIAL	<b>Storage Unit and Drawer Units Material</b>	0.6 mm M S Sheet (Not as per IS 8126)
DIMENSION	<b>Depth of Storage Unit +/- 10(mm)</b>	550.0 (millimeter)
	<b>Width of Locker / Cupboard type Storage unit</b>	355 mm
	<b>Depth of Locker / Cupboard type Storage unit</b>	560 MM
MISC	Foot Rest Provided	NO
CERTIFICATION	<b>ISI Marked</b>	No
	<b>Test reports to be furnished to buyer on demand</b>	YES

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	BIFMA certification	NO
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007/ISO 45001:2018 certified	YES
	Green guard certification	YES
WARRANTY	Warranty in number of years	1

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Sajjad Ahamad	700016,27, Jawaharlal Nehru Road	1	45

### Revolving Chair (V3) ( 4 pieces )

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Tilt mechanism	Synchronic tilt mechanism
	Locking mechanism	Any position Locking
	Armrest type and arm movement Hint: The buyer may indicate the number of 'Up' and 'Down' arm movements at the time of bid creation	Fixed
	Backrest type	Tilting type, Fixed type



Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
MATERIAL AND MATERIAL THICKNESS	<b>Pedestal Base</b>	Nylon
	<b>Armrest Material</b>	PU molded over plastic inner
	<b>Minimum density of foam used in seat</b>	30 kg per cubic meter
	<b>Minimum thickness of PU foam used in seat</b>	30 mm
	<b>Seat upholstery material</b>	100 % Polyester fabric
	<b>Backrest base frame material</b>	Hot pressed plywood
	<b>Padding at backrest</b>	PU foam
	<b>The minimum density of foam used in the backrest</b>	30 kg per cubic meter
	<b>Minimum thickness of PU foam used in backrest</b>	30 mm
	<b>Backrest upholstery material</b>	100 % Polyester fabric
	<b>Upholstery material thickness /fabric substance used in seat /backrest</b>	Minimum 200 GSM (for Woven fabric)
DIMENSION	<b>Minimum width of seat</b>	450 mm
	<b>Minimum depth of seat</b>	450 mm
	<b>Minimum width of backrest</b>	450 mm
	<b>Backrest height</b>	High back (551 and above)
	<b>Minimum thickness of MS Plate Joining the understructure with Seat</b>	2 mm
	<b>Minimum pedestal size (diameter)</b>	650 mm
COLOUR AND FINISH	<b>Upholstered material seat color</b>	Grey
	<b>Upholstered material backrest color</b>	Grey

**Consignees/Reporting Officer/परेषित/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Sajjad Ahamad	700016,27, Jawaharlal Nehru Road	4	45

### Executive Computer Table ( 4 pieces )

#### Technical Specifications/तकनीकी विशिष्टियाँ

[\\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Type of Computer Table	Computer table with key board drawer and table top
	Construction of Computer/Printer Table	Gable end and modesty panel
FINISHING AND PACKING	Colour of Top	oak
MATERIAL	Material of table top,keyboard and drawer	Three layer prelaminated particle board(Wood Product) of grade II type II of IS 12823/Latest
	Gable end and Modesty panel material	Flat single layer prelaminated MDF board conforming to having designation PLMDF-23 of IS 14587/Latest, Three Layer prelaminated particles board(wood product) of grade II type III of IS 12823/Latest
	Leg Material	NO LEGS
DIMENSION	Table top thickness ±2mm	19.0 (millimeter)
	Thickness of gable end and modesty panel ±2mm	12
	Dimension of leg(mmXmm) ±5mm	No legs
	Length of table in mm (±15 mm)	1200.0 (millimeter)
	Depth of table in mm (±10mm)	610.0 (millimeter)
	Height of table in mm (±10mm)	685.0 (millimeter)
KEYBOARD TRAY	Type of keyboard tray	Prelaminated particle board keyboard tray
	Keyboard height±10mm	100mm
FOOTREST	Material of footrest	No footrest
	Material thickness of footrest ±2mm	No footrest
WARRANTY	Warranty period in number of years	1, 2, 3, 4, 5 Or higher

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
CERTIFICATION	Product having BIFMA certification	NO
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007/45001:2018certified	YES

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Sajjad Ahamad	700016,27, Jawaharlal Nehru Road	4	45

### Almirah Steel (V2) ( 2 pieces )

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical specification of Almirah steel	Generally conforming to BIS specification IS: 3312:2021 (with latest amendment)
	Type of Almirah steel	Almirah Steel shelving cabinet with partial wardrobe
	Number of door	2
	Number of drawers required	No Drawer
	Number of shelves	4
	Colour of finish	As per Buyer's Requirement (to be indicated during bid creation)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
MATERIAL	Steel sheet material	Mild steel sheets conforming to grade HR1 of IS 1079:2009 (with latest amendment)
	Sheet rounds and flats	Conforming to grade E250 of IS 2062
DIMENSION	Almirah height(excluding the height of pedestal) $\pm$ 5 mm	1980 mm
	Almirah width $\pm$ 5 mm	470 mm
	Almirah depth $\pm$ 5 mm	480 mm
	Side sheet thickness	0.9 mm
	Back sheet thickness	0.8 mm
	Top sheet thickness	0.8 mm
	Bottom sheet thickness	0.8 mm
	Shelves sheet thickness	0.7 mm
	Shelves supporting bracket thickness	1.6 mm
	Hinges sheet thickness	1.6 mm
	Hanging rod wall thickness	1.6 mm, N.A
	Mirror frame sheet thickness	0.8 mm
	Mirror frame border width	N.A
	Width of stiffener	115 mm
	Stiffener sheet thickness	0.6 mm
	Number of glass sheet fixed	N.A
	Handle size	12 cm
LOCKS AND LOCKING ARRANGEMENT	Steel Almirah lock/locker lock	Six lever lock
	Material of lock	Steel
FINISH	Finish coat with enamels	N.A
	Powder coating	N.A

Consignees/Reporting Officer/प्रेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Sajjad Ahamad	700016,27, Jawaharlal Nehru Road	2	45

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

### 2. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

### 3. OEM

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

### 4. Certificates

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

### 5. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 6. Warranty

Warranty period of the supplied products shall be 1 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

### 7. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

## ATC for GEM Bid

1. Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods.

2. PAST PERFORMANCE CRITERIA: In respect of the filter applied for Past Performance Criteria, the Bidder or its OEM {themselves or through reseller(s)} should have supplied same or similar Category Products for quantity as indicated in the bid document, in at least one of the last three years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts to be submitted along with bid in support of quantity supplied in the relevant year.

3. Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

4. ISO 9001: The bidder must have ISO 9001 certification.

5. To be eligible for award of contract, Bidder / OEM must have following Certificates / Test Reports: ISO 45001:2018, ISO 9001:2015, ISO 14001:2015, ISO 50001:2011 (All ISO certificate should be from NABCB authorized agency), BIFMA Membership, BIFMA Level 2 & 3 conforms to ANSI/BIFMA e3-2014e Furniture sustainability standard, GREENGUARD (from UL), Green Pro, Griha, AIOTA, IGBC, Indoor Air Quality certificate by SCS Global,

6. Dedicated /toll Free Telephone No. for Service Support: BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

7. Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

## **Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to

exemption provided to such sellers under GeM GTC.

3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

**---Thank You/धन्यवाद---**