



Bid Number/बोली क्रमांक (बिड संख्या):

GEM/2024/B/4975648

Dated/दिनांक : 24-05-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	03-06-2024 10:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	03-06-2024 10:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Andaman & Nicobar
Department Name/विभाग का नाम	Health Department Andaman & Nicobar
Organisation Name/संगठन का नाम	N/a
Office Name/कार्यालय का नाम	Directorate Of Health Services
Total Quantity/कुल मात्रा	2055
Item Category/मद केटेगरी	Ball Point Pens as per IS 3705 (Q4) , File Folder Cover (V2) (Q4) , File Board (Q4) , Paper Adhesive, Liquid Gum and Office Paste Type as per IS 2257 (Rev) (Q3) , Correspondence Envelopes (V2) (Q4)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	File Board
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Estimated Bid Value/अनुमानित बिड मूल्य	27355
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	No
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MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Ball Point Pens As Per IS 3705 (1000 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC (PENS)	Technical specification of ball point pens	Conforming to IS: 3705-1980 (Reaffirmed 2020)
	Type of ball points	Single refill ball point pens
GENERIC (REFILLS)	Technical specification of ball point pen refills	Conforming to IS: 3707 - 1984 (Reaffirmed 2020)
	Colour of ink	Blue
	Refill ball diameters	0.5 mm

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Agreed to provide an advance sample (Yes, for buyer's approval before, the commencement of supply (Applicable in case order's placed against BID and not applicable in case of direct buying))	Yes
MATERIAL(PENS)	The material used in the manufacture of ball point pens	Plastics
CERTIFICATION	BIS mark for pens	No

Additional Specification Parameters - Ball Point Pens As Per IS 3705 (1000 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Any good quality branded pen	Any good quality branded pen

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Manab Kumar Biswas	744202,Office of the Medical Officer (I/C), Community Health Centre, Diglipur	1000	30

File Folder Cover (V2) (500 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	File suitable for the paper size	Foolscap size

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	The file shall be made from	A single piece of paperboard (folding along a primary score line)
	Width of calico strip	N.A
	Attachment (for proper filing of papers)	Eyelets
	Number of eyelets	2 eyelets
	Tags for Files required	Yes
	Tags for Files shall be	Conforms to IS: 8499 - 1988 (with latest amendment)
	The folder cover sheet shall be	Non- laminated
DIMENSION AND GRAMMAGE	Length of the folder (minimum)	350 mm
	Width of folder (minimum)	240 mm
	Width of flap of bottom cover (minimum)	35 mm
	Thickness / GSM of folder cover sheet (Minimum)	380 GSM
MATERIAL	Folder cover sheet material	Greyboard conforming to IS 2617 (with latest amendment)
PRINTING	The folder cover shall be with a box bearing 'file number'	Yes
	Inside of the top cover shall be printed with	Routine notes
	Folder cover shall be printed in	One colour
PACKING	Each bundles shall be packed in	Polythene sheets
TESTING AND CERTIFICATION	Test reports to be furnished to buyer on demand, if claimed to be available	N.A

Consignees/Reporting Officer/परेषितो/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Manab Kumar Biswas	744202, Office of the Medical Officer (I/C), Community Health Centre, Diglipur	500	30

File Board (500 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
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Additional Specification Parameters - File Board (500 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
File board should have fastening flaps on both side	Yes, File board have fastening flaps on both side

* Bidders offering must also comply with the additional specification parameters mentioned above.

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Applicable Drawing Document	View
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Manab Kumar Biswas	744202, Office of the Medical Officer (I/C), Community Health Centre, Diglipur	500	30

Paper Adhesive, Liquid Gum And Office Paste Type As Per IS 2257 (Rev) (50 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
MATERIAL	Type of material	Type - A
PACKING	Packing size	100 ml

Additional Specification Parameters - Paper Adhesive, Liquid Gum And Office Paste Type As Per IS 2257 (Rev) (50 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Pasting adhesive should be of a reputed brand and not the old age gum.	Pasting adhesive is of a reputed brand and not the old age gum.

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Manab Kumar Biswas	744202,Office of the Medical Officer (I/C), Community Health Centre, Diglipur	50	30

Correspondence Envelopes (V2) (5 packet)

Technical Specifications/तकनीकी विशिष्टियाँ

* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical specification of 'CORRESPONDENCE ENVELOPES'	Not Conforming to IS 13892:1999
	Type of Envelopes	Type -I (Pocket Shape)
	Colour of Envelopes paper	Green
	Printing on Envelopes with	Single colour

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
MATERIAL	Material of Envelopes	Ledger Paper with plastic coating inside
	Window material	N.A
	Grammage of Paper (GSM)	80 (Not as per IS)
DIMENSION	Dimension of Envelopes - As per IS:13892	250 x 353 (mm)
	Dimension of Envelopes (Not covered under the scope of IS:13892)	380 x 140 (mm)
TESTING AND CERTIFICATION	BIS marked	No

Additional Specification Parameters - Correspondence Envelopes (V2) (5 packet)

Specification Parameter Name	Bid Requirement (Allowed Values)
Size should be 27.5 cm x 12.5 cm mandatorily with netting inside	Size is 27.5 cm x 12.5 cm with netting inside

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Manab Kumar Biswas	744202, Office of the Medical Officer (I/C), Community Health Centre, Diglipur	5	30

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

The buyer at his discretion may accept or reject any of the items supplied by the seller based on the quality and actual requirement. Seller shall not have any claim regarding those rejection and shall immediately liaise with the buyer to get the actual requirement delivered without fail.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---